



# The Asian and Oceanian Photochemistry Association

Revised on November 13, 2012

Valid after May 13, 2013

## Constitution

### 1. Name

The Asian and Oceanian Photochemistry Association (APA) shall be hereafter referred to as "the Association".

### 2. Objectives

- a. **The Association is a non-profit making organization established to promote and encourage** the international development of photochemistry and related subjects with special reference to Asian and Oceanian countries.
- b. In particular, the aims to be pursued by the Association are:
  - i. Promotion of co-operation between the Association members in universities, research institutions and industries through international contacts and exchange of scientists.
  - ii. Co-ordination of photochemical meetings in Asia and Oceania, including the Asian Photochemistry Conference.
  - iii. Promotion of photochemical literature.

### 3. Membership

Membership of the Association shall be opened to 1) the national and regional societies, or 2) persons who are willing to accomplish the objectives described in Article 2.

- a. Society membership: All members who belong to each society are assigned as individuals of Society membership. If the national or regional society does not exist, a group consisting of more than ten persons is referred as a society member.
- b. Personal membership: An individual who does not belong to a Society membership.

### 4. Council and Executives

- a. The Association shall be administered by a Council consisting of Councilors from each member society. The number of Councilors from a society shall be in accordance with the society categories classified by the numbers of members. Category I (11-50), II (51-100), III (101-300), and IV (301 and more) have 1, 2, 3, and 4 numbers of Councilors, respectively. The society shall appoint the Councilors representing each society. If a society does not exist, the Councilor shall be co-opted from among the Association members in that country.
- b. Executive Committee consists of a President, 2 Vice-Presidents, and a Secretary-Treasurer.
- c. The Executive members will be elected by Councilors at a Meeting of the Council. Executive members shall hold office for one two-year term. No member of the Executive shall serve more than two terms. The President shall serve for one two-year term and shall not be eligible for reelection as President.
- d. The Council and Executive shall meet at least once in every two years.
- e. If the Councilor for a particular society is unable to attend a meeting of the Council, an alternate may be appointed by the society or co-opted from among the Association members of that society.
- f. The Council can approve membership of an Advisory Board to provide advice to the Association. The Advisory Board members are appointed at a Meeting of the Council. The term of Advisory Board members is two years. Advisory Board members can be reappointed.

### 5. Finances

The finances of the Association shall consist of the following.

- a. Society membership fees,
- b. Personal membership fees,
- c. Donations received by the Association with the permission of the Executive Committee.

The Council will determine the fees for (a) and (b) periodically. In the event of dissolution of the Association, its

funds shall be dispersed among the member in accordance with their accumulated number of unit contributions. The Secretary Treasurer will maintain the accounts of the Association and will submit a Report annually to the Executive on the state of the accounts. A full Financial Statement will be provided at Council Meetings.

#### **6. Changes to the Constitution**

Changes to the Constitution shall be communicated in writing to the President at least six months prior to a Council meeting.

A change to the Constitution shall require a two-thirds majority vote of all those eligible to vote at Council meetings. Voting may be by mail or proxy.

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#### **Information on the membership fee.**

The membership fee is **2 US\$ / member / year**.

For the society member, APA will send an invoice of the membership fee to the society. The local society will pay for the membership fee corresponding to the number of the society members to APA.

For the local group member, APA will send an invoice of the membership fee to the representative member of the local group. The representative member will pay for the membership fee corresponding to the number of the local group members to APA.

For the personal member, APA will send an invoice of the membership fee to each member. The member will pay for the membership fee to APA.